



**MINUTES
GLYNN COUNTY AIRPORT COMMISSION
July 20, 2021**

COMMISSIONERS PRESENT

**CEDRIC KING, Chairman
DOUG HUTSON, Vice Chairman
DAVID FURNISH**

STAFF PRESENT

**ROBERT BURR
HILLARY STRINGFELLOW
REES SUMERFORD
VERNON BESSING
SHAWNA WILLIAMS
JOHN DUNCAN
KATHERINE KISSLING
TIFFANY LANDRY
CHARLES NORMAN**

OTHERS PRESENT

**ART WACZKOWSKI
MICHAEL HALL
SARAH FRANGOUL**

**BRIAN THOMPSON
SHERRI PRUITT
KEVIN RUNNER**

**CALEB FRANGOUL
PRISTINE GRAMM**

The monthly meeting of the Glynn County Airport Commission (GCAC) was held at **9:00 a.m. on Tuesday, July 20, 2021, at the Brunswick Golden Isles Airport, 295 Aviation Parkway, Second Floor Conference Room, Brunswick GA 31525.**

Call to Order – The meeting was called to order at 9:02 a.m. by Chairman King.

Invocation/Pledge of Allegiance – Chairman King offered the invocation and led the Pledge of Allegiance. He welcomed everyone to the meeting.

Accept Agenda

The meeting agenda was sent out to the Airport Commissioners the previous week. Chairman King requested any changes to the meeting agenda. The Executive Director explained that Real Estate Item B needed to be amended to change the name of the tenant. The prospective tenant would like the agreement to be titled as "White Buffalo Aviation LLC." Chairman King asked for a motion to accept the agenda with the modification.

**Commissioner Hutson made a motion to accept the agenda with the amendment.
Commissioner Furnish seconded the motion and it carried: 3-0.**

Public Comment

Commissioner King requested any public comments from the audience. None were requested.

Approval of Minutes

Chairman King addressed the June 15, 2021, Airport Commission meeting minutes and asked for any corrections or changes. None were stated.

**Commissioner Hutson made a motion to accept the June 15, 2021, Glynn County Airport Commission meeting minutes.
Commissioner Furnish seconded the motion and it carried: 3-0.**

Financial Item – Shawna Williams, Airport Finance and Administration Manager

GDOT Coronavirus Aid, Relief and Economic Security (CARES) Act Airport Reimbursement Grant – St. Simons Island Airport – The federal government offered grants for eligible Airport Operations and Maintenance expenses to prevent, prepare and respond to coronavirus impacts, including support for continuing airport operations at the St. Simons Island Airport. Grant Number AP020-90CA-62 provided \$69,000 of economic relief to the St. Simons Island Airport. It was previously approved by the Airport Commission at the May 19, 2020 meeting and has been received and fully executed by Glynn County.

FAA and GDOT Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Grants - Brunswick Golden Isles Airport and St. Simons Island Airport – Grant number 3130018-45 at a maximum of \$1,013,837 will provide economic relief to the Brunswick Golden Isles Airport. It was previously approved by the Airport Commission at the January 19, 2021 meeting and has been received and fully executed by Glynn County. Grant Number AP022-90-CR-64 at a maximum of \$23,000 will provide economic relief for the St. Simons Island Airport. It was previously approved by the Airport Commission at the January 19, 2021 meeting and has been received and fully executed by Glynn County.

Real Estate & Marketing

The Explore Georgia Tourism Recovery Co-Op Grant – Designed to provide relief to areas of the state most dependent on tourism and will fund promotional efforts during the recovery of the travel industry throughout the remainder of 2021.

Recommendation: Accept the Explore Georgia Tourism Recovery Co-Op Grant in the amount of \$2,500 for promotional efforts.

**Commissioner Hutson made a motion to accept the recommendation.
Commissioner Furnish seconded the motion and it carried unanimously: 3-0.**

White Buffalo Aviation LLC- Aeronautical Development – St. Simons Island Airport – The tenant proposes a new Aeronautical use sublease comprising 12,994 square feet, and plans to invest approximately \$320,00 in capital development with a lease term of 25 years. Two 60' x60' hangars will be constructed. The rental rate will be \$5,068.0 annually, \$422.21 monthly. The Airport Layout Plan (ALP) includes this area as future hangar development.

Recommendation: Approve the White Buffalo Aviation LLC Sublease for aeronautical development with the above terms, subject to legal review and recommend approval to Golden Isles Development Authority.

**Commissioner Hutson made a motion to accept the recommendation.
Commissioner Furnish seconded the motion and it carried unanimously: 3-0.**

Capital Projects

Compass Calibration Pad and Access Taxilane Project Construction – Brunswick Golden Isles Airport - Vernon Bessing provided an update on the construction. Contractors are continuing clearing, excavating, and hauling in fill dirt for this project. The final grade is being done. Summers Concrete will begin work tomorrow in anticipation of laying concrete next week. There have been a several days of rain delay.

Parking Lot Expansion and Signage – Brunswick Golden Isles Airport

The parking lot expansion at the Brunswick Golden Isles Airport is complete. New landscaping has been installed. A change order is anticipated for signs and a small fence project. A few punch list items are being completed. Commissioner Hutson congratulated staff on a good job with this project. The new parking areas are being utilized by passengers.

Chairman's Item

Reconstitute Airport Commissioner Terms of Office – Glynn County approved the revised Airport Ordinance and it became effective on July 1, 2021. As such, it will be necessary to restate the terms of the Airport Commissioners as follows:

Term	Airport Commissioner	Expiration
2nd	Al McKinnon	12/31/2021
1st	David Furnish	12/31/2022
1st	Doug Hutson	12/31/2023
1st	Jeff Culwell	12/31/2024
1st	Cedric King	12/31/2025

Commissioner Runner's term ended effective July 1, 2021. Chairman King thanked him for his extended service and dedication while the Airport Ordinance was approved. An awards presentation is being planned for Commissioner Runner and Commissioner DeLoach.

Recommendation: Approve the Airport Commissioner terms as stated above and recommend approval to the Golden Isles Development Authority.

Commissioner Hutson made a motion to adopt the new Airport Commissioner terms in the recommendation. Commissioner Furnish seconded the motion and it carried unanimously: 3-0.

Pilot Recognition – Vice Chairman Doug Hutson presented a recognition plaque to Sarah Frangoul – Flight Instructor Single Engine Land – Training was completed with Pristine Gramm at the St. Simons Island Airport. Michelle Petrina was DPE. The Airport Commissioners congratulated her on her accomplishment.

Executive Director Items

Georgia Airports Association (GAA) - Senate Resolution 84 – Airport Infrastructure and Improvements Joint Study Committee Update – Robert Burr is serving on this six-month study committee in his capacity as Georgia Airports Association President. The committee is exploring initiatives for the state of Georgia to invest in the entire Georgia airport system. One hearing will be held right before the GAA conference in late September. Legislators will be in town for that hearing and are expected to also attend the GAA conference.

Enplanement Report and Current Activity – Brunswick Golden Isles Airport (BQK) – June 2021

June 2021 enplanements compared to June 2019 enplanements are up 9.65%. The local market is doing extremely well. In 2020, before COVID began, an additional aircraft and a larger aircraft was planned for implementation at the Brunswick Golden Isles Airport. Initial discussions and On-going have been held with Delta and other carriers. The airlines are having a capacity issue after cutting pilots and staff during the COVID pandemic. Most airlines have cut back their summer schedules due to staffing shortages. The flights are full. Demand is strong for this area. We anticipate more traffic as more pilots are available.

Commissioner Furnish asked about increased traffic at the St. Simons Island Airport. Recently tracking software was installed at the St. Simons Island Airport which will include time of day and type of airplane. General aviation has been doing well.

Upcoming Events

- **Airport Commission Meeting – Tuesday, August 17, 2021, at 9:00 a.m.**
- **Georgia Airport Association (GAA) Annual Conference – September 29 – October 1, 2021 - St. Simons Island – King & Prince Beach and Golf Resort**
- **Coastal Georgia Honor Flight October 2, 2021 – Brunswick Golden Isles Airport**

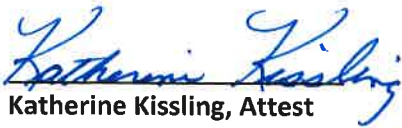
Commissioner King recognized the contributions of the staff in the planning and coordination the GAA conference and the Coastal Georgia Honor Flight.

**Commissioner Furnish made a motion to adjourn.
Commissioner Hutson seconded the motion and it carried unanimously: 3-0.**

The meeting was adjourned at 9:24 a.m.



Cedric King, Chairman



Katherine Kissling, Attest