



MINUTES

GLYNN COUNTY AIRPORT COMMISSION AUDIT COMMITTEE

Special Called Meeting

Tuesday, January 11, 2022

PRESENT

BILL AUSTIN, Chairman – Golden Isles Development Authority, Audit Committee
DOUG HUTSON – GCAC Commissioner Audit Committee
ED FARLEY – GCAC Commissioner
CHRISTY JORDAN– Golden Isles Development Authority, Audit Committee
CHRISTOPHER MCGUIRE, CPA – Nichols, Cauley and Associates via video conference
ROBERT BURR – GCAC Executive Director
SHAWNA WILLIAMS – GCAC Airport Finance and Administration Manager
TERRA WINSLETT – GCAC Airport Property & Marketing Manger
KATHERINE KISSLING – GCAC Airport Senior Administrative Coordinator
TIFFANY LANDRY – GCAC Airport Staff Accountant

The Special Called meeting of the Glynn County Airport Commission (GCAC) Audit Committee was held at 9:00 a.m. at the Brunswick Golden Isles Airport conference room.

Call to Order -The meeting of the GCAC Audit Committee was called to order by Chairman Bill Austin on at 9:00 a.m. He welcomed the attendees. Chairman Austin acknowledged Nichols Cauley and Associates Christopher McGuire who participated via video conference. Attendees in the audience and those participating by video teleconference identified themselves. Chris McGuire apologized that Greg Chapman, the partner on this audit, was not able to join the meeting.

Election of the Vice Chairman – Bill Austin opened the floor for nominations for Vice Chairman of the Audit Committee. Executive Director Robert Burr explained that the Airport Commission term of the former Vice Chair, Al McKinnon expired in December 2021.

Commissioner Hutson nominated Christy Jordan as Vice Chair. Ed Farley seconded the nomination. Bill Austin requested additional nominations. No other nominations were made.
The nomination carried: 4-0. Chairman Austin congratulated Christy Jordan on her new Audit Committee role.

The Vice Chair will serve through the end of the Fiscal Year which ends June 30, 2022.

Christy Jordan thanked the Audit Committee.

Approval of Minutes – Bill Austin presented the October 4, 2021 Airport Commission Audit Committee meeting minutes for approval. He requested any additions or corrections. None were stated.

Commissioner Hutson made a motion to accept the Audit Committee meeting minutes for October 4, 2021. Ed Farley seconded the motion and it carried unanimously: 4-0.

Bill Austin explained that the purpose of the meeting is to hear the audit report for Fiscal Year 2020/2021. He introduced Chris McGuire to present the report.

Audit Report - Mr. McGuire thanked the Audit Committee and the Airport Commission. He explained that Nichols Cauley and Associates are the auditors for both Glynn County and the Glynn County Airport Commission. This audit was performed for the Airport Commission as of June 30, 2021.

The audit was performed in accordance with Auditing Standards Generally Accepted in the United States of America (GAAS) and Government Auditing Standards (GAS). The objective was to provide reasonable, not absolute, assurance that the basic financial statements are free from material misstatement.

The auditors considered the internal control structure in expressing an opinion on the Commission's basic financial statements and not for providing assurance on the Commission's internal control structure.

The basic financial statements are the responsibility of the Commission's management.

The discussion included results of the audit, financial trends, accounting estimates, pension liability, OPEB liability.

The auditors rendered an unmodified "clean" opinion on the basic financial statements. The financial statements are presented fairly in accordance with accounting principles generally accepted in the United States (GAAP).

Report of Single Audit - Unmodified "clean" opinion on compliance for one major federal program tested in accordance with Title 1 U.S. CFR Section 200 (Uniform Guidance).

The auditors received full cooperation from the Commission's management, staff and others. There were no disagreements with management on accounting issues or financial reporting matters. Shawna, Tiffany and Katherine were helpful and cooperative.

Adjustments were proposed to the records of the Commission and have been recorded in the Commission's financial statements.

There were no significant issues discussed with management related to business conditions, plans or strategies that may have affected the risk of material misstatement of the financial statements. The auditors presented staff recommendations – to continue implementation of GASB 87 which will affect the balance sheet for Fiscal Year 2022. GASB 87 will require all lease agreements to be recorded as an asset under full accrual accounting. Many of these leases were previously considered operating leases and receipts were revenues as incurred with no asset accrued. GASB 87 is effective June 30, 2022. Staff has purchased and implemented a new software program, Prodigiq, for property management and lease tracking. Bill Austin applauded staff for getting started on this project immediately.

Chris McGuire commented that other client's reviews have been taking an hour to an hour and a half to review each lease. He complimented Shawna and her team for implementing the new software program. There are approximately 80 leases that will need to be reviewed for GASB 87 compliance.

Also mentioned was GASB 89 concerns interest costs which could affect GCAC financial statements if funds are borrowed for capital improvements.

Bill Austin thanked the auditors. Executive Director Robert Burr explained that the audit report must be accepted by the Audit Committee, Airport Commission, and the Development Authority. He asked for a motion to accept the audit report as presented.

Doug Hutson made a motion to accept the audit report. It carried unanimously: 4-0.

Bill Austin thanked the auditors and congratulated staff on a clean report.

Shawna Williams thanked the staff.

Bill Austin requested a motion to adjourn.

Commissioner Hutson made a motion to adjourn. Ed Farley seconded the motion and it carried unanimously: 4-0. The Glynn County Airport Commission Audit Committee meeting was adjourned at 9:35 a.m.



Bill Austin, Chairman



Doug Hutson



Katherine Kissling, Attest



Date